

Risk Assessment: Canoe (Special Needs)

Hazard	Who could be effected	Existing Control Measures (please specify if present)	Risk Level			Complete by
			Low	Med	High	
Walkway and Pontoon Slips, trips and falls	Participants and instructional staff	<p>Instructor to advise the students that slipway and wooden pontoons can be slippery when wet</p> <p>Instructor to monitor students when walking on the walkway pontoon and slipway</p> <p>Instructors to advise participants not to run around the site</p>	✓			Chris Beal
Foreign substances/objects washed up on shoreline – Poisoning from ingestion, inhalation or lacerations of the same	Participants and instructional staff	<p>Session area checked prior to arrival of groups.</p> <p>Participants warned of dangers of picking up unnatural objects. To wash hands on returning from session. Footwear to be worn at all times while on session</p>	✓			Chris Beal

<p>Lifting canoes – Injury to backs and muscles etc.</p>	<p>Participants and instructional staff</p>	<p>All instructors are to be aware of the dangers of lifting and carrying the boats. Using correct manual handling to be used at all time. Instructors are to read and be familiar of the B.C.U. Injury Prevention in Paddle sports Scheme (CB 574 04/06/98)</p>	<p>✓</p>			<p>Chris Beal</p>
<p>Falling in the water – Drowning/Hypothermia</p>	<p>Participants and instructional staff</p>	<p>Group and instructors are supplied with wetsuits, dry-cags and approved and tested personnel buoyancy aids</p> <p>Instructors hold an appropriate qualification in First Aid</p>		<p>✓</p>		<p>Chris Beal</p>
<p>Falling over a canoe/paddles – Injury due to impact with the equipment</p>	<p>Participants and instructional staff</p>	<p>All participants are to wear safety and personal protective equipment</p>	<p>✓</p>			<p>Chris Beal</p>
<p>Capsize – Entrapment</p>	<p>Participants and instructional staff</p>	<p>All participants are to wear safety and personal protective equipment. All instructors are to be aware of entrapment and what to do in the event of an</p>		<p>✓</p>		<p>Chris Beal</p>

		entrapment. All guests supervised at all times by qualified staff whilst on water.				
Capsize – Trapped underneath upturned boat	Participants and instructional staff	All capsize drills to include what to do if a participant capsizes and comes up inside the up turned canoe. All staff aware this can happen and what to do in this event.		✓		Chris Beal
Handling of the paddle – Injury due to impact with the paddle	Participants and instructional staff	All participants are to wear safety and personal protective equipment	✓			Chris Beal
Other water users –	Participants and instructional staff	Instructors are to be aware of the danger of other water users and to be vigilant throughout the duration of the session. All staff to be aware of sessions area throughout the event	✓			Chris Beal
Weather extremes – Exposure/ hypothermia/ hyperthermia/ heatstroke/ sunburn and other associated conditions	Participants and instructional staff	Instructors and participants to be dressed appropriately for conditions. In the case of exceptionally hot weather drinking water is carried on session, and	✓			Chris Beal

		dispensed at various intervals. Instructors are constantly monitoring their group's condition				
Animals – Injuries caused by animal attack	Participants and instructional staff	Keep the group away from wildlife	✓			Chris Beal
All of above	Participants and instructional staff	Instructors continually reassessing risks whilst watersports activities are ongoing	✓			Chris Beal

Written by:

Chris Beal
 Activities Director
 Reviewed and Updated: 16th April 2017